

Meeting Minutes and Action Summary

SECTION: CLEW

Chairman: Donn McVeigh

Meeting Date: October 11, 2003 Location: Balcony K, Marriott Hotel, New Orleans, LA

Attending:

Members: Donn McVeigh, Vincent Boylan, George Gottheimer, Donald Malecki, Norman Steinberg, Michael Vehec, Daniel Free, Gregory Deimling, James Robertson, Steven Stinson, Thomas Veitch, Anna Bennett, John DiLiberto, Jean Lucey, Lawton Swan

Staff Liaison: John Kelly

Members absent:

Kevin Letcher, Charles Shaddox

Item # 1 Subject: Welcome/Introduction

Discussion: Chairman McVeigh welcomed the new CLEW committee members Jean Lucey, Greg Deimling, and Lawton Swan.

Action(s) taken: None

Person(s) Responsible: None

Due Date: None

Status: Closed Referred to: N/A

Action Summary

SECTION: CLEW

Item # 2 Subject: Past Minutes

Discussion: Don Malecki distributed the minutes of the last meeting. The minutes from the meeting from May 10, 2003 in Tampa were read and approved

Action Summary

SECTION: CLEW

Item # 3 Subject: Membership

Discussion: Chairman McVeigh noted that membership was down from 305 as of 12/31/02 to 299 as of 10/02/03. Of the 14 interest sections, only six gained members.

The Committee also discussed the size and structure of the current committee and whether it should retain those committee members who have not been active in attendance at committee section meetings. Chairman McVeigh said he would follow up with the committee members who have not attended meetings recently to see if they were still interested in serving on the committee.

Action(s) taken: Follow up with inactive committee members

Person(s) Responsible: McVeigh

Due Date: April 24, 2004

Status: Open

Action Summary

SECTION: CLEW

Item # 4 Subject: Staff Report

Discussion: Staff liaison John Kelly complimented the Committee on its activities for the previous year. A brief discussion was held about some of the activities that are planned for next year. Mr. Kelly encouraged the Committee to develop the plan for the annual seminar.

Action Summary

SECTION: CLEW

Item # 5 Subject: Newsletter/CLEWS

Discussion: Dan Free reported that 3 newsletters have been published so far this year and a deadline of November 10, 2003 has been set for the final newsletter. Dan asked for additional articles. Tom Veitch promised to submit an article. Jean Lucey has agreed to review a recently published book, Chip Boylan will submit a profile, and Jim Robertson has promised to send in a "war story."

Dan Free suggested putting together an article on the essential elements of a consultant's library, that will be geared to those people entering the consultant industry, which he will work on with section member Jim Mahurin of Franklin, Tennessee. No firm date was set for the release of this publication.

Jim Robertson suggested a brief article on sources of free legal research cites on the internet.

Action(s) taken: Dan Free

Person(s) Responsible: See above

Due Date: November 14, 2003

Status: Open

Action Summary

SECTION: CLEW

Item # 6 Subject: Sections Circle of Excellence Recognition Program

Discussion: Chairman McVeigh indicated that CLEW Section had been given the Silver Award again this year. A discussion was held about why we had gotten the silver rather than gold. McVeigh said that he thought it might have to do with the number of seminars, but no one was certain as to how the level of our award was developed. It is the Committee's goal to reach the gold level.

Action(s) taken: None

Person(s) Responsible: None

Due Date: None

Status: Closed

Action Summary

SECTION: CLEW

Item # 7 Subject: 2003/2004 Seminars

Seminar Subcommittee Chairman

Discussion: Chairman McVeigh suggested that it might be helpful to have a subcommittee chairman just for seminars. John DiLiberto volunteered to serve as subcommittee chairman. Responsibilities include retreats, Annual Meeting seminars, CLEW-sponsored symposia, and the annual CLEW symposium.

Recent Events

Steve Stinson reported that he had conducted a mock trial in South Florida. Donn McVeigh asked Committee Members that put on seminars for local chapters to be certain to keep the committee posted so these can be reported to Malvern.

Retreats

Donn McVeigh discussed the subject of having small retreats, perhaps 30 people or less. Three people responded to Donn's email request for an expression of interest. Money and time are two hurdles to overcome. A discussion was held about how long the retreats should last. There was discussion of topics but no specific topic was chosen. It was recognized that a retreat would need to be promoted at least a year ahead of time. Opinions were expressed as to whether it should be open to: (1) just CLEW members; (2) CLEW members and CPCU "family members" (all national committee members and Society officers); or (3) all CPCU Society members. Norm Steinberg suggested reaching out to non-CPCUs, but this suggestion was not enthusiastically endorsed. This issue was left open. Norm Steinberg volunteered to spearhead a retreat project and report back at our next meeting in Tampa.

Annual CLEW Symposium

We discussed the possibility of having an annual CLEW symposium. George Gottheimer had one planned for earlier this year but it was cancelled.

A possible topic for a symposium was insurance company reserve deficiencies and rating downgrades. Jim Robertson agreed to contact Conning and Company and George Gottheimer will contact A.M. Best. Steve Stinson will contact Weiss Research. The committee agreed that the panel should include an attorney that handles agents' errors and omissions claims.

A proposed location was the Chicago area and a proposed date was the middle of March 2005. It was suggested that the seminar be held in the middle of the week.

Action(s) taken: See above

Person(s) Responsible: See above

Due Date: March 2005

Status: Open

Action Summary

SECTION: CLEW

Item # 8 Subject: 2003 Annual Meeting and Seminars, New Orleans, LA

Discussion: A discussion was held about the mock trial and the virtual courtroom. Stan Lipshultz was not present but met with cast members after the meeting to prepare. The characters were discussed and some planning took place.

The virtual courtroom was going forward. Judge Brothers was in New Orleans and Steve Stinson was to meet with him after the meeting.

Action(s) taken: See above

Person(s) Responsible: See above

Due Date: None

Status: Closed

Action Summary

SECTION: CLEW

Item # 9 Subject: 2004 Annual Meeting and Seminars

Discussion: A brief discussion was held about the possibility of doing another mock trial. Mock trials are perceived to be well received and well attended. Anna Bennett suggested that we need more attorneys. Various topics were discussed by no one was chosen.

Other seminars were discussed, and the Committee brainstormed topics that would fit the theme of the annual meeting.

Action(s) taken: Discussion only

Person(s) Responsible: Unassigned

Due Date: None

Status: Open

Action Summary

SECTION: CLEW

Item # 10 Subject: Research/Special Projects

Discussion: George Gottheimer, Don Malecki and Greg Deimling have almost completed a special project on the relationship between truckers, insurance companies, and the government. The manuscript is close to 300 pages and should be submitted by December 1, 2003.

Action(s) taken: See above

Person(s) Responsible: Don Malecki , Greg Deimling, and George Gottheimer

Due Date: December 1, 2003

Status: Open

Action Summary

SECTION: CLEW

Item # 11 Subject: Website

Discussion: Chip Boylan distributed a copy of the material currently shown on the CLEW Section website. There was a discussion that members of CLEW can have their websites linked to the CLEW website.

Newsletters are posted on the website and accessible to CLEW Section members. Not all of the articles are available going back to the beginning of the section. It may be possible to scan them and add them to the website.

It was also noted that the Committee can send announcements to CLEW Section members over the web for upcoming events such as retreats. It was generally thought that this was a good idea.

Action Summary

SECTION: CLEW

Item # 12 Subject: Old Business

Discussion: General discussions were held but there were no action items requiring committee activity.

Action Summary

SECTION: CLEW

Item # 13 Subject: New Business

Discussion: General discussions were held but there were no action items requiring committee activity.

NOTE: Acting Secretary, Dan Free, had to attend the Newsletter Editor's meeting and was not at the meeting during that portion devoted to old business and new business. No additional minutes were provided.

Meeting was adjourned at approximately 3:30 p.m.

