

CPCU SOCIETY

Committee Minutes

Meeting Date:	CLEW Interest Group Committee Meeting Date: April 25, 2009 Time: 9:00 – 3:00 Location: Phoenix, Arizona
Time:	Present: (list one per line) Vincent Boylan (Chairman) Nancy Adams Akos Swierkiewicz Stan Lipshultz Jim Robertson Jean Lucey George Wallace Norman Steinberg Steve Stinson Bob Siems Jim Misselwitz Joe Burkle
Location:	Absent: (list one per line) Dan Free Doug Zogby Don Malecki Lawton Swan Greg Deimling

Visitor – John Kelley (Society Staff), Rick Lambert (Society Governor)

Subject:	Welcome
Discussion:	Mr. Boylan began the meeting at 9:09 by welcoming and thanking all members for attending the meeting.
Action(s) Taken:	
Status:	

Subject:	Minutes of Past Meeting
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Discussion:	Minutes of 9-6-08 Philadelphia meeting were distributed before the meeting.
Action(s) Taken:	Minutes approved without change.
Status:	

Subject:	Membership/Interest Group Changes
Discussion:	CPCU sent an email blast to all CPCUs which informed everyone had to register for an interest group on the CPCU website. There were a large number of members who failed to register. CLEW membership has been cut in half, because if members did not register they were taken off the list. There are currently 151 members signed up. Prior members will still receive the newsletter. Roughly, 2,100 CPCU members reported they were interested in receiving the CLEW newsletter.
Action(s) Taken:	Send an e-mail to prior members and ask them to reply if they want to remain a CLEW member and CPCU will register them for CLEW.
Status:	

Subject:	CPCU Leadership Meeting
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	<p>Discussion:</p> <p>If an Interest Group submits a Knowledge-Based Recommendation Form, the CPCU staff now promise they will respond to the recommendation in a timely manner. Also, discussed having the CLEW Committee be more involved in the selection of committee members. Committee members should have some input in the selection process.</p>
	<p>Action(s) Taken:</p> <p>Recommendation: CLEW Chairman will vet all new members before appointment to CLEW to gauge interest in contributing to the group. Chip Boylan will prepare the Recommendation Form and share it with the committee before submitting it.</p>
	<p>Status:</p>

	<p>Subject:</p> <p>CLEW CPCU Support/Liaison Changes</p>
	<p>Discussion:</p> <p>Need to have at least 3 directors on the Board who represent the interest groups. Need to have a voice on the Board. There are currently 18 Board of Directors positions.</p> <p>Rick Lambert suggested setting up a separate governing board for interest groups.</p>
	<p>Action(s) Taken:</p> <p>There needs to be a mechanism of communication between interest groups and the Board.</p> <p>Recommendation that there be 3 or more Board of Directors, who act as a liaison to the interest groups and who can represent the interests of the interest groups on the Board of Directors.</p>

Status:	
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Subject:	Newsletters/CLEWS
Discussion:	Jean Lucey was once again commended for her work on the Newsletter. Need more articles.
Action(s) Taken:	Agreed to leave the newsletter name as it is. Jean Lucey will continue to edit the newsletter. All committee members are strongly encouraged to write or request additional articles for the newsletter.
Status:	

Subject:	Website
Discussion:	George W. is the new website master. Akos S. suggested having additional biographical information on the website to include areas of expertise. CLEW members then can send referrals to each other. But CPCU stated that was not possible with how the website is currently formatted.

Action(s) Taken:	<p>Let George know if they have any suggestions for improvement of the website.</p> <p>George will complete a review of the website and start making changes.</p> <p>Send a list of all members in CLEW to Steve Stinson and he will set up “Linked In” for all CLEW members.</p> <p>“Linked In” should allow for a description of areas of expertise and a referral process between members.</p>
Status:	

Subject:	Gottheimer Award
Discussion:	Opened up the Award to all CPCU members. Agreed the Award would be for those members, “Who have made a significant contribution in the field of insurance education, risk management or insurance consulting.”
Action(s) Taken:	Agreed to make the announcement to request nominations for the Award at the luncheon.
Status:	

Subject:	Circle of Excellence Recognition Program
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Discussion:	Should be in line to get another Gold award. Received the Gold Award "with distinction" last year. Still need to get responses from members. Normally get 30 – 40 responses. The CLEW Committee members need to respond. Continue to send thank you notes for those individuals who do respond.
Action(s) Taken:	Chip Boylan, Steve Stinson, and Greg Deimling have agreed to help with the submission this year.
Status:	

Subject:	Denver Mock Trial
Discussion:	Will go back to a more traditional mock trial. Focus on Madoff situation with additional insured issues, Certificate of Insurance, and other issues. Need handout material for it to qualify for CE credits. Agreed to have a best practices for AI issues as a handout and agreed to discuss additional insured issues briefly at the end. The audience will also need another set of handouts for the Mock Trial, which should include: an accord certificate form, portions from a contract agreement, 1 or 2 additional insured endorsements, an agent agreement, and portions of a policy.
Action(s) Taken:	Complete the handouts and submit to CPCU by May 15 th . Jim Robertson will work on this with Jean Lucey as a potential resource.
Status:	

Subject:	Denver Seminar – What's Happening in Your Neighborhood, etc.
Discussion:	This seminar will include a discussion of Co-ops, HOAs, and condominiums.
Action(s) Taken:	Nancy Adams, Greg Deimling and Don Malecki are hard at work on this.
Status:	

Subject:	Webinar
Discussion:	Akos S. will conduct it a webinar called, "So You Want to Be an Expert Witness" on May 6 th with part two in July.
Action(s) Taken:	Conduct the webinar.
Status:	

Subject:	How to Start Your Own Consulting Practice & Order in the Court
Discussion:	Stan Lipshultz suggested changing the name to "Best Practices for Expert Witnesses" instead of "Order in the Court". Suggested doing this seminar again in Chicago or LA. Also suggested partnering with the Chicago Chapter for the Seminar in Chicago. Stan L. will also develop a more extensive workshop discussing the Best Practices for Expert Witnesses.
Action(s) Taken:	Chip Boylan will check with Chicago Chapter(s) regarding their interest in co-sponsoring.

Status:	
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Subject:	2009-2010 Seminars/Symposium
Discussion:	Need to insure the Seminar provides quality education on relevant insurance topics. CE credits are being underutilized by its members. Steve Stinson volunteered to do a webinar on Alternative Dispute Resolution for 1 hour. Nancy Adams also agreed to do the D & O Seminar again if requested.
Action(s) Taken:	
Status:	

Subject:	New Business
Discussion:	Nancy Adams will set up a CLEW networking and mixer at the Denver CPCU meeting.
Action(s) Taken:	
Status:	

Add additional agenda items as needed. For recommendations, please use "Knowledge-Based Recommendation Form."

Adjourn: Next meeting is August 29 at 9:00 AM in Denver, CO.

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