

# **Claims Interest Section Agenda/Action Form**

**Date:** 10-26-2004

**Location:** Los Angeles

**Attendees:** James Klauke, Chairman; Art Beckman; Chris LaChance; Robert McHenry; Andy Zagrzejewski; Donna Popow; John Ginkis; Tony Nix; Pat Jeremy; Eric Sieber; Richard Litchford; Ralph Riemensperger

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**New Members attending;** Ferd Lasinski; Jim Beckley; Paul Burke; Keith Mulvihill.

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**Not attending;** Brian Philbin; Marcia Sweeney; Barbara LaVine; Michael Pizetoski (new member); Daniel Finn (new member); Christine Sullivan;

**Total of 22-member committee**

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## **Agenda topics**

- 1) Section Leadership Council meeting:
  - 2) Election of new chairman in Phoenix
  - 3) Chapter Liaison Program
  - 4) Symposium / Seminars
  - 5) Membership & committee terms
  - 6) Web Site
  - 7) Other Organizations
  - 8) Institute Report
  - 9) LA & Atlanta Seminars
  - 10) Circle of Excellence
  - 11) Section Goals for up-coming year
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### Section Leadership Council Meeting

Discussion: Discussed Best Practice study on sections – agreed there should be a guide for all sections – felt very important that section position in Society chain of control be made clear – pleased about three year term but feel four year better – believe guide should have the following; work flow, location in food chain, mission statement, description of all sections, Circle of Excellence criteria, detail on how to run seminar, outline of responsibility beyond attending meetings.

Discussed dues issue and consensus is to reduce dues and maintain current application status. Following would like to be on task force: Pat Jeremy, Art Beckman & Robert McHenry

Conclusions: Two task forces are needed. One for dues issue and one to prepare a model for sections and responsibility of sections members and committee members.

Action items: Recommend 2 task forces	Person responsible:	Deadline:
	Section Chairs	Mid-year

#### 1) Elect new Chairman

Discussion: I announced that my term as chairman concludes after the next annual meeting in Atlanta. We will have an election at the mid-year in Phoenix in 2005.

Conclusions: Anyone interested in Chairman is to e-mail me before Phoenix.

Action items: Election in Phoenix	Person responsible:	Deadline:
	James Klauke	mid-year

#### 2) Chapter Liaison Program

Discussion: Tony Nix made a presentation as sub-committee person – Now have 16 liaisons in chapters – will verify all members with correspondence and check on activities – will send letter to chapter Presidents to make them aware of program – send list of canned programs and availability to liaisons.

Conclusions: program fully operational – need to maintain contact

Action items: Maintain contact with liaison – contact Chapters – expand program	Person responsible:	Deadline:
	Tony Nix	mid-year
	Andrew Zagrejewski	

### 3) Symposium / Seminars

Discussion: It was agreed not to do symposium but will do seminars – discussed definition – New member Paul is doing 1 for ABA and PLRB – agreed to partner with other organizations because of low numbers in each chapter – we will try to do more I-Day programs – Pat Jeremy on board of PLRB and gets CPCU as co-sponsor of their annual meeting including name on badge and 25% of seminar speakers last year were CPCU --

Conclusions: Will do seminars this year at PLRB 2-each, Denver I-Day, Atlanta I-Day, San Antonio ABA meeting, and Akron I-Day

Action items: Continue above and prepare more canned seminars

Person responsible:

Deadline:

Committee

June 30, 05

### 4) Membership & Section Dues

Discussion: Usual discussion about dues and agreed it should be reduced to \$15 – several members agreed to be on task force – discussed terms and agreed it should be three or four years --

Conclusions: Pat Jeremy and Art Beckman agreed to be on Task Force for Dues issue.

Action items: Await board decision

Person responsible:

Deadline:

Section Chairs Council

mid-year

### 5) Web site

Discussion: Sub-committee Eric Sieber and Art Beckman made presentation and submitted up-date report attached as enclosure.

Conclusions: Web site not getting many hits and committee need to become more active on site.

Action items: Committee to go on chat board at least once before mid-year

Person responsible:

Deadline:

Committee

mid-year

### 6) Other Organizations

Discussion: Pat Jeremy made presentation and announced that he must be replaced at Atlanta because his term is over – Pat is on PLRB board representing the section – We are still working with RPA but their structure is confused

Conclusions: Continue working with PLRB and RPA – replace Pat Jeremy on committee

Action items: Replace Pat on committee

Person responsible:

Deadline:

Committee

Atlanta

### 7) Institute Presentation

Discussion: Donna Popow made presentation and submitted her report to the Society – reviewed some of the program changes and the AIC presentation at the PLRB with be a reception

Conclusions: We will continue to support the Institute as requested – report attached as enclosure

Action items: None

Person responsible:

Deadline:

### 8) Circle of Excellence

Discussion: Rick Litchford is sub-committee person and reported to the committee that we are again gold recipient and are well along to get the gold again next year – discussed all members reporting to Rick when they do programs that earn points – talked about how to get membership more involved – discussed the new point system provided by the sections chairs meeting

Conclusions: We will be gold again and are well along to reach that level

Action items: Continue programs and alerting Rick to activities

Person responsible:

Deadline:

Committee

6-30-05

## Board Recommendations:

### 1) Creation of Task Force on Section Dues

Description/Value:

Section membership is declining and we believe members are backing out because of the high dues in addition to high Society membership dues. We believe a task force should study the financial implications of reduced dues to be a member of a section to encourage more membership, and therefore more participation in the Society.

Implementation/Impact:

Should be put in motion by end of January -- Unknown until financial position put to study.

Resource/Cost:

Task force would be volunteer – no impact

### 2) Creation of Task Force on Section Model

Description/Value:

Prepare and set a clear guideline for what a section should be, how it should operate, responsibility of committee members, responsibility of chairman, and operation of the committee.

Implementation/Impact:

Create by January 2005 – To be determined

Resource/Cost:

None – task force members will be volunteers