

Interest Section Agenda/Action Form CLEW Section

Date: 10/22/04

Time: 8:00 AM

Location: Los Angeles, CA

Attendees: Donn McVeigh, Daniel Free, George Gottheimer, Donald Malecki, Norman Steinberg, Michael Vehec, Gregory Deimling, James Robertson, John DiLiberto, Jean Lucey, Nancy Adams, Charles Shaddox, Thomas Veitch, Kevin Letcher, Richard Rupp, Vincent "Chip" Boylan and Hal Weston

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Agenda topic

1) Welcome/Introduction

Discussion: Chairman Donn McVeigh welcomed all attendees and introduced the new members of the CLEW Governing Committee: Nancy Adams and Richard Rupp.

Conclusions: None

Action Items: None	Person Responsible: N/A	Deadline:

Agenda topic

2) Minutes of Past Meeting

Discussion: The minutes of the April 24, 2004 CLEW Committee meeting in Tampa, FL were reviewed and approved.

Conclusions: Minutes approved.

Action Items: None	Person Responsible: N/A	Deadline:

Agenda topic

3) CLEW Newsletter

Discussion: Dan Free discussed newsletter activity and the need for a constant stream of articles for the newsletter. All members were urged to participate. Greg Deimling will forward information received from the Circle of Excellence participants to Chip Boylan so that we can highlight their activities in the newsletter. The Committee decided that it would be a good idea to avoid articles dealing with the “contingent commission” controversy for now.

Conclusions: See above.

Action Items: Everyone work on and submit articles; Chip - work on Circle of Excellence article (s).	Person responsible: Dan (ongoing)	Deadline: Ongoing

	Chip	

Agenda topic

4) Circle of Excellence

Discussion: We received the Gold award this year thanks to an active Section and Greg Deimling's hard work in preparing our submission. The web site Announcement seeking input from CLEW members worked well (35 responses were received). Greg indicated that the submission process is difficult and we must start early to put together a strong submission.

Conclusions: Start the submission process early; Use two web site announcements to gather the information; Chip Boylan volunteered to prepare next year's submission.

Action Items: Web site announcements and 2005 submission.	Person Responsible:	Deadline:
	Chip Boylan	Ongoing

Agenda topic

5) 2005 Bermuda Retreat

Discussion: Norm Steinberg reported on the preparations for the Retreat next May. The CPCU Society was unwilling to sign a contract guaranteeing hotel rooms so Norm signed himself. We have the right to cancel by January 1, 2005 without penalty. We have nine Retreat registrations to date. Norm made a visit to Bermuda to make contacts with the local insurance community. George Gottheimer is working on the Retreat program. It was decided to send another web site announcement to CLEW members publicizing the Retreat. We will also send announcements to Reinsurance Section members (with the Reinsurance Section's approval) and the CPCU Family (Officers, Trustees, etc.). The Retreat will also be promoted in our next newsletter

Conclusions: The Committee gave Norm the OK to proceed or cancel the Retreat as he sees fit.

Action Items: : Send Announcements; Newsletter Article; Finalize program;	Person Responsible: Norm – Overall George – Program Chip – Announcements Dan – Newsletter	Deadline: Ongoing; 1/1/05-hold or cancel date
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Agenda topic

6) Annual CLEW Symposium

Discussion: Kevin Letcher presented information about a symposium he has been working on. It will be a full day symposium on a date in mid-March 2005 at a site in downtown Chicago. Kevin has been working with Robert Kopka of Kopka, Pinkus & Dolan, P.C. on this symposium. A copy of the tentative agenda is attached. The meeting space will hold up to 100 people and is free. We need to work with the Society to arrange for continuing education credits. Web announcements will be sent to CLEW members and Chicago, Illinois and Indiana CPCU chapters to publicize this event.

Conclusions: The Committee authorized Kevin to proceed with plans for this symposium.

Action Items: Select date in near future and send announcement to CLEW members to save the date. Publicize in newsletter; Send announcements to local chapters. Arrange for continuing education credits.	Person Responsible: Kevin-Planning and date selection; George Gottheimer-continuing education Chip-Announcements Dan-Newsletter	Deadline: Date Selection-ASAP Rest-Ongoing
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Agenda topic

7) Research Project

Discussion: Greg Deimling, George Gottheimer and Don Malecki discussed the “MCS 90 Endorsement...” book which is selling fairly well at \$44.00 per copy (and is on sale at this Annual Meeting). All proceeds go to support Section symposiums.

Conclusions: None

Action Items: None	Person Responsible: N/A	Deadline:

Agenda topic

8) 2005 Annual Meeting

Discussion: Donn McVeigh announced that the theme for the 2005 Annual Meeting in Atlanta, GA (October 22-25) is Fraud. Our committee will meet on Saturday, October 22nd. We will plan another Mock Trial for the Annual Meeting. However, this year it proved to be too difficult and time consuming to coordinate the mock trial with presentations of other Sections. Therefore, we will not do this in the future. Possible topics for the mock trial were discussed but no conclusion reached. Nancy Adams agreed to chair the mock trial and Dick Rupp agreed to serve on the committee. In his absence Stanley Lipshultz was drafted to serve as well.

Kevin Letcher and George Gottheimer agreed to work on an additional seminar for the annual meeting.

Conclusions: Plan mock trial and an additional seminar for the 2005 Annual Meeting.

Action Items: Nancy Adams, Dick Rupp and Stan Lipshultz will work on mock trial; Kevin Letcher and George Gottheimer will work on a seminar.	Person Responsible: See above	Deadline: Ongoing

Agenda topic

9) CLEW Web Site

Discussion: Chip Boylan presented information about the web site and focused on following features:

- 1) Announcements; 2) Calendar; 3) Posting minutes from our committee meetings; 4) Bermuda Retreat information; and 5) Information about the “MCS 90 Endorsement” book.

The Committee discussed Jim Robertson’s concern that the e-mail addresses of committee members on the web site were attracting spam. Chip will bring this up at the web site administrators meeting later today.

Conclusions: Continue to use announcements to inform CLEW members of events.

Action Items: Look into spam problem.	Person Responsible: Chip Boylan	Deadline: Ongoing

Agenda topic

10) Old Business

DOAR Litigation Support & Trial Services -Do we want to use their services at future Annual Meetings? After a brief discussion it was concluded that the Chairperson of the mock trial (Nancy Adams in 2005) can answer this question as the program is prepared.

Norm Steinberg brought up the letter received from CLEW member Paul Walter who wanted to have a retreat on “what we do in our practice.” He felt our retreats were too narrow and had too few attendees to interact and network with others. A discussion ensued on the difference between a retreat and a seminar. We may want to offer a seminar in the future on practice management for CLEW members (depositions, trial testimony, etc.). Also, in the future when advertising retreats we should explain what a retreat is.

Donn McVeigh reminded everyone that we had to select a new chairperson to succeed him when his term expires next October. We should make this decision no later than the mid-year meeting in Phoenix.

Conclusions: See above.

Action Items: See above.	Person Responsible: See above.	Deadline: Various

Agenda topic

11) New Business

Tom Veitch suggested that we form a Publications Committee to work on 1) articles of greater magnitude than those that appear in our newsletter; and 2) books. Tom Veitch and Jean Lucey agreed to co-chair this committee and report back to the CLEW Committee at the mid-year meeting in Phoenix.

Order in the Court Symposiums – Discussion of possible sites for symposiums. Conclusions: 1) Location is the most important consideration; 2) Let’s find a local chapter(s) that is willing to co-sponsor; and 3) Boston is our first choice and Orange County, CA our second choice. John DiLiberto and Nancy Adams will investigate these possibilities and report back to the committee at or before the mid-year meeting.

Conclusions: See above.

Action Items: See above	Person Responsible: See above.	Deadline: Mid-year meeting

Agenda topic

12) 2004 Annual Meeting

Discussion: Members of the CLEW Committee met in the afternoon to continue the preparations for the mock trial scheduled for Sunday morning

The legal seminar planned by Kevin Letcher and scheduled for Tuesday is all set to go and looks like an excellent program.

Conclusions: None

Action Items: None	Person Responsible:	Deadline:
	N/A	

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